**Town of Clarksville - Maintenance Worker**

PRIMARY ROLE:

This is routine building, cleaning, and ground maintenance work at a Town facility, including cleaning, moving, and maintaining the general overall upkeep of all town buildings, property, and their contents; duties may involve routine custodial tasks and inventory of maintenance parts and cleaning supplies. Work requires working out of doors in all types of weather conditions.

**ESSENTIAL FUNCTIONS OF WORK**

(May not include all duties performed.)

Maintains and cleans Town buildings and/or maintenance facilities; maintains grounds, parks, cemetery and parking areas. Operate at least one or more trucks, tractors, tractor-lawn mower, air compressor, blower/generator, weed-eaters, mowers, brush chipper, box truck, dump trucks, spreader, jack hammer, street sweeper/washer, plows, sanitation trash compactor or similar equipment as a major assignment.

Performs routine inspection on vehicles assigned to an office or maintenance unit, reporting problems to responsible personnel.

Receives, and stocks maintenance parts and supplies.

Performs emergency maintenance work as assigned

May perform tasks associated with special events.

Some knowledge building cleaning, and facilities and grounds maintenance procedures and supplies

Ability to perform manual labor required to complete assigned tasks.

Ability to perform routine building maintenance and supply custodial tasks

Ability to shovel snow and operate snow removal equipment in a safe manner

Ability to understand and carry out oral and written instructions

Ability to establish and maintain effective working relationships with supervisors, fellow employees and general public

Ability to develop skill in the use of hand and power tools and other equipment

Ability to serve as equipment operator in the performance of required work for extended periods of time

Ability to transfer, and shelve equipment, and supplies

Ability to maneuver over uneven terrain and in small work areas

# MINIMUM REQUIREMENTS OF WORK

Graduation from high school or GED, and some manual, custodial, or routine maintenance experience, or any equivalent combination of accepted education and experience that would provide the knowledge, skills and abilities listed above.

PHYSICAL REQUIREMENTS

Sufficient strength, agility, dexterity and physical endurance to perform all essential functions required by

assignment

Ability to transfer machinery, equipment, and supplies in excess of 50 pounds, manually or with mechanical assistance

Ability to maneuver over and under machinery and in small work areas

Ability to work in all types of weather conditions and to work in sometimes hazardous conditions involving traffic

**NECESSARY SPECIAL REQUIREMENTS**

Possession of a valid driver’s license

Willingness to wear safety equipment and take safety precautions

Possession of Commonwealth of Virginia Class A or Class B CDL driver’s license is preferred.

**WORKING RELATIONSHIPS**

Build and maintain positive and productive relationships with fellow employees. Acts as a member of town team, and willingly share information with employees and supervisor

Work to establish and maintain exemplary relationships with citizens