

# TOWN COUNCIL MEETING MINUTES

June 4, 2020

The Clarksville Town Council met in special session on Thursday, June 4<sup>th</sup>, 2020, at 6:30 p.m. with ZOOM and live streamed via YouTube. Council members present were Mayor Kevin Allgood, Vice-Mayor Mike Sizemore, Loretta Harris, Carolyn Hite, and Bruce Woerner. Council members Chris Clarke and Danny Pittard were absent. Staff members present were Town Manager Jeff Jones, and Treasurer/Clerk Tara Murphy.

## Call to Order

Mayor Allgood called the meeting to order.

## First Reading of proposed 2020-2021 Budget

Town Manager Jeff Jones thanked the Budget Committee for the help with the 2020-2021 Budget. Treasurer Tara Murphy presented categorical budgets of the proposed 2020-2021 budget. She stated that the total proposed revenues for the General Fund are \$2,339,308.37. She stated that there are no proposed tax increases. She stated that the total proposed expenditures for the General Fund are \$2,202,719.10 with a proposed contingency of \$136,589.28.

Treasurer Murphy stated that the Water and Sewer revenues were split into two separate funds and budgets. She stated that there are no water or sewer rate increases this year. She stated that the total proposed Water fund revenues are \$579,745.84 and the total proposed Sewer Fund revenues are \$786,250 for a total of \$1,365,995.84. She stated that the total proposed Water fund expenditures are \$553,636.42. Treasurer Murphy stated that the total proposed sewer expenditures are \$758,862.97. She stated that the proposed Water Fund contingency is \$26,109.43 and the proposed Sewer Fund contingency is \$27,387.03.

## 2020-2021 Budget Public Hearing

Mayor Allgood stated that the Town Council will hear public comment on the 2020-2021 proposed Budget. Mayor Allgood opened the public hearing and asked for any public comment.

There was no public comment. Mayor Allgood closed the public hearing. Town Manager Jones stated that the second reading and adoption of the proposed 2020-2021 Budget will take place on Tuesday, June 16<sup>th</sup>, 2020 at 6:30 p.m.

Town Manager Jones stated that there are some typographical errors in the printed portions of the budget that need to be corrected and copies will be provided for the Council. He stated that these errors did not affect the dollar amounts. He stated that there were some questions about completing the personnel manual update and he feels that can be addressed in the existing budget line items. Town Manager Jones stated that a Council member mentioned the replacement of the Christmas wreaths. He stated nothing was included in the proposed budget for the wreaths, but some funds could be allocated at a later date. He stated that the permit fees were mentioned, but they can be reviewed at a later date.

## Watkins Cooper Lyon Cemetery Agreement – Change of Ownership

Town Manager Jones stated that Watkins Cooper Lyon and Lyon Cemetery have come under new ownership. He stated that Greg and Debbie Rollings of Rollings Funeral Services are the new owners of Watkins Cooper Lyon Funeral Home and Lyon Cemetery Inc. He stated that Mike and Jane Lyon and the other staff will continue to manage the facilities and services. Town Manager Jones reminded the Council that when the new section of the cemetery was developed in 1997, an agreement was signed giving Lyon Cemetery Inc. exclusive rights to sell the spaces in the new section and 12% perpetual care would be given to the Town per space. He stated that in the agreement it states that the agreement can be passed to a new owner with the Town Council's approval.

Vice-Mayor Sizemore motioned to approve the transfer of the agreement to Rollings Funeral Services, the new owners of Watkin Cooper Lyon Funeral Home and Lyon Cemetery Inc., seconded by Council member Hite. The motion carried with a roll call vote as follows

Vice-Mayor Sizemore	Aye
Council member Hite	Aye
Council member Harris	Aye
Council member Woerner	Aye

### Closed Session

Mayor Allgood received a motion from Vice-Mayor Sizemore that Clarksville Town Council convene in Closed Session pursuant to Virginia State Code section 2.2-3711(A)(1) & (3) to discuss items pertaining to personnel and property, seconded by Council member Hite, and approved by all.

After ending the Closed Session, Treasurer/Clerk Tara Murphy took a roll call vote, as follows, verifying that Council only considered items that are lawfully exempt from the Freedom of Information Act and only items identified in the motion for the closed session.

Vice-Mayor Sizemore	Aye
Council member Hite	Aye
Council member Harris	Aye
Council member Woerner	Aye

### ADJOURNMENT

With no further business, the meeting was adjourned.

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Kevin Allgood, Mayor

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Tara Murphy, Treasurer/Clerk